



Storage and Handling

For Glass and Glazing materials

The following guidelines should be followed to avoid damage to any glass and glazing products after receipt of material:

Receiving Glazing Materials

Schedule receipt to minimize jobsite storage and additional handling.

Reduce handling by scheduling packaging by floors. Locate crated glazing as close to their installation as possible. Additional handling increases risk of damage created by multiple relocations.

Inspect each shipment of glass products at time of delivery: note on the Bill of Lading any evidence of damage, abuse, or moisture and have carrier driver acknowledge these issues by signing the Bill of Lading.

Immediately open any crate or packaged shipment, preferably with the driver present, which shows any exterior indication of suspected damage noted on the Bill of Lading. If the damage is confirmed, immediately contact the carrier agency and request inspection of the shipment by the contracted audit group.

Storage of Glazing Materials

Store crated glazing in a cool, dry, shady well-ventilated area where it will not be subject to moisture or direct sunlight.

Obtain a statement from the project structural engineer as to the maximum weight of crates that can be stored at each proposed location.

If not opened immediately, cover the crates with waterproof plastic or canvas. Air circulation is needed under, across the top, around the sides, and between the containers to minimize the risk of condensation which can result in corrosion of the glass surface. Tenting of the waterproof cover is advised in order to achieve the necessary circulation.

Insure the crates are secured or positioned in locations that eliminate overturning from heavy winds.